

**JOINT MUNICIPAL ADMINISTRATION COMMITTEE MEETING
R.M. OF LAST MOUNTAIN VALLEY NO. 250 AND THE TOWN OF GOVAN
December 3, 2020 at 7:30 p.m.**

Present: R.M. of Last Mountain Valley No. 250:
Allan Magel, Merv Danbrook, Ken Hagan

Town of Govan:
Nettie Pearce, Danita Turnbull, Del Skoropata

Administrator: Kelly Walker

Reeve Magel and Councillor Skoropata attended via telephone. Mayor Pearce, Councillors Hagan, Danbrook, Turnbull and Administrator Walker attended in the Council Chambers while practicing safe social distancing requirements.

A quorum being present, Mayor Pearce called the meeting to order.

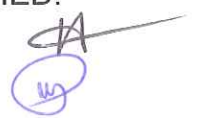
Minutes Turnbull:
That the minutes of the Joint Administration Committee meeting held December 4, 2019 be approved as read.
CARRIED.

*Cleaning
Supplies* Skoropata:
That we reimburse Gladys Plumridge \$300 for cleaning supplies.
CARRIED.

*Office
Maintenance* Hagan:
That we hereby renew Gladys Plumridge's office maintenance contract for 2021 as attached hereto and forming part of these minutes.
CARRIED.

*Holiday
Hours* Danbrook:
That the Administration office holiday hours be advertised as closed on December 25, 28 and January 1; and that the office be open until 12:00 noon on December 24 and to 3:00 p.m. on December 31; and that the office be open regular hours on all other days.
CARRIED.

*K. Cook
2021 Salary* Skoropata:
That the Administration Committee recommends that Kristin Cook's 2021 salary be set at \$25 per hour plus all benefits offered by SARM including family health and dental coverage; and that 50% of the salary be paid by each council effective January 1, 2021.
CARRIED.



Kelly Walker was excused from the meeting when the committee went to an "in camera" session from 8:05 to 8:10 p.m.

Administrator Hagan:
2021 Salary That the Administration Committee recommend Kelly Walker's 2021 salary be set at \$92,920 with 5 weeks paid vacation leave plus all benefits offered by SARM including family health and dental benefits; and that 60% (\$55,752) of the salary be paid by the R.M. of Last Mountain Valley No. 250 and 40% (\$37,168) be paid by the Town of Govan.

CARRIED.

Christmas Hagan:
Greetings That we hereby authorize the Administrator to place a Christmas Greeting in the Last Mountain Times; and that the ad include holiday hours.

CARRIED.

Adjourn Danbrook:
That this meeting be adjourned at 9:00 p.m.

CARRIED.

Reeve:

Allan Nagel

Mayor:

Walter Pearce

Administrator:

Kelly Walker