

**R. M. OF LAST MOUNTAIN VALLEY NO. 250
December 14, 2023**

**Regular Council Meeting held in the Council Chambers
of the Municipal Administration Office in Govan, Saskatchewan**

Present: Reeve: Allan Magel

Councillors: Ken Hagan, Dallas Erhardt, Shawn Flavel
Ron Hanmer, Baine Fritzler, Don Dabrowski

Administrator: Kelly Walker

All members of Council attended in the Council Chambers.

A quorum being present, Reeve Magel called the meeting to order at 8:30 a.m. by opening with Treaty 4 land acknowledgement.

All members of council reviewed the agenda for potential items of conflict.

Dillon Rue joined the meeting from 8:45 – 9:02 a.m. to introduce his new business “Dillon Rue Custom Dirt Work”.

Clinton Schira joined the meeting from 8:30 – 9:23 a.m. to discuss maintenance works.

Trevor Knaus joined the meeting from 10:08 – 10:54 a.m. to discuss maintenance works.

Chelsea Neuberger (SARM Plant Health Technical Advisor) joined the meeting from 10:58 – 11:27 to discuss SARM programs.

Minutes 251/2023 Hagan:
That the minutes of the regular meeting of Council held November 14,
2023 be approved as read.

CARRIED.

Administration Minutes 252/2023 Hanmer:
That the minutes of the Joint Municipal Administration Committee meeting
held December 5, 2023 be approved as read.

CARRIED.

Financial Statement 253/2023 Flavel:
That the Statement of Financial Activities for the month ending November
30, 2023 be accepted as presented and subsequently filed.

CARRIED.



- Bank Reconciliations* 254/2023 Erhardt:
That the Bank Reconciliations for the Affinity Credit Union and the Cornerstone Credit Union for the month ending November 30, 2023 be accepted as presented and subsequently filed.
CARRIED.
- Recess for Lunch* 255/2023 Hanmer:
That this council meeting be recessed for lunch at 12:04 p.m.
CARRIED.
- Reconvene Meeting* 256/2023 Hagan:
That this council meeting be reconvened at 1:10 p.m.
CARRIED.
- Dodge 1500 Repairs* 257/2023 Hanmer:
That we hereby authorize the purchase of rocker panels and a headache rack with beacons for the Dodge Ram 1500 truck.
CARRIED.
- 2023 Fire Levy* 258/2023 Hanmer:
That we hereby approve payment of \$20,000 for the 2023 Fire Levy to the Govan & District Fire Department.
CARRIED.
- 2023 Library Expenses* 259/2023 Hagan:
That we hereby approve payment of \$2,100 to the Govan Library for 2023 expenses.
CARRIED.
- Building Permit 23-011* 260/2023 Fritzler:
That review of building permit application 23-011 as submitted by Donna Hawes be tabled until approved by the Last Mountain Regional Park board.
CARRIED.
- Building Permit 23-012* 261/2023 Fritzler:
That building permit application 23-012 as submitted by Dave Marshall to move in an RTM to be used as a cottage at 8 Partridge Drive, LMRP be approved.
CARRIED.



Vacant SK Ag Property 262/2023 Hagan:
That we hereby abate the taxes on the vacant Ministry of Agriculture lease lands, roll 471 and roll 479.

CARRIED.

Board of Revision 263/2023 Dabrowski:
That the RM of Last Mountain Valley No. 250 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Fee Schedule as attached to these minutes, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Klecker, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh; and further that the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter; and where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED.

Board of Revision Secretary 264/2023 Erhardt:
That the RM of Last Mountain Valley No. 250 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule as attached to these minutes; and further if Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

Development Appeals Board 265/2023 Hagan:
That the RM of Last Mountain Valley No. 250 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Fee Schedule as attached to these minutes, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Klecker, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde,

Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh; and further that the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter; and where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED.

Development 266/2023 Dabrowski:

Appeals Board Secretary That the RM of Last Mountain Valley No. 250 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule as attached to these minutes; and further if Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

Librarian 267/2023 Hagan:

Salary That the RM of Last Mountain Valley No. 250 agree to "top up" the local librarian wage at the rate of \$1 per hour plus benefits.

CARRIED.

RDARM 268/2023 Erhardt:

Membership & Registration That the RM of Last Mountain Valley No. 250 approve payment of \$200 to the Regina District Association of Rural Municipalities (RDARM) for 2024 membership fee; and that registration fees for the RDARM convention be paid for Allan Magel, Ken Hagan, Ron Hanmer, and Kelly Walker.

CARRIED.

Coffee Pot 269/2023 Erhardt:

Purchase That we approve purchase of a new Bunn coffee pot at a cost of \$398 plus taxes to be cost shared with the Town of Govan.

CARRIED.

Office 270/2023 Hagan:

Holiday Hours That we hereby approve closure of the Administration Office December 25, 26, 27, 2023, and January 1, 2024.

CARRIED.

Staff 271/2023 Hanmer:
Holidays That we hereby approve the following staff holidays:
Kelly Walker – December 18,19,20,21,22,27, 2023
Kristin Cook – December 27,28,29, 2023
CARRIED.

Council 272/2023 Hanmer:
Indemnities That we hereby approve payment of Council indemnities for the period
October 1 – December 31, 2023.
CARRIED.

Committee 273/2023 Hagan:
Indemnities That we hereby approve payment of committee indemnities to Paula
Erhardt (Nokomis Community Health Council) and to Kathryn Markus
(Govan Library) for attending meetings and acting on behalf of the RM of
Last Mountain Valley No. 250.
CARRIED.

Office 274/2023 Fritzler:
Maintenance That we renew the Office Maintenance contract with Gladys Plumridge as
attached hereto and forming a part of these minutes; and that we approve
reimbursement to Gladys \$400 for cleaning supplies to be shared with the
Town of Govan.
CARRIED.

Tree 275/2023 Hanmer:
Mulching That we contract Dillon Rue Custom Dirt Work to mulch trees and stumps
on the south side of the Midway Road by the Easson Campground.
CARRIED.

In-Camera 276/2023 Hagan:
Session That this meeting move into an in-camera session at 2:15 p.m. as per
Clause 120(2)(a) of *The Municipalities Act*.
CARRIED.

Reconvene 277/2023 Fritzler:
Meeting That this meeting exit the in-camera session and reconvene at 3:26 p.m.
CARRIED.

Kelly Walker was excused from the meeting from 3:10 – 3:25 p.m.



C. Schira 278/2023 Fritzler:
2024 Salary That Clinton Schira's 2024 employment remain at full time hours based on 2,000 hours per year as an Equipment Operator and no longer having Foreman responsibilities; and that his rate be set at \$35.24 per hour plus all benefits offered by SARM including family health and dental coverage.
CARRIED.

T. Knaus 279/2023 Hagan:
2024 Salary That Trevor Knaus's employment be changed to full time based on 2,340 hours per year effective January 1, 2024; and that his 2024 salary be set at a rate of \$31.50 per hour plus all benefits offered by SARM including family health and dental coverage.
CARRIED.

M. Myers 280/2023 Erhardt:
2024 Salary That Mitchell Myers 2024 salary be set at a rate of \$29.90 per hour plus all benefits offered by SARM including health and dental coverage.
CARRIED.

T. Knaus 281/2023 Hagan:
Mileage That Trevor Knaus be reimbursed \$500 for mileage expenses in 2023.
CARRIED.

K. Cook 282/2023 Hagan:
2024 Salary That the Administration Committee recommends that Kristin Cook's 2024 salary be set at \$29.02 per hour plus all benefits offered by SARM including family health and dental coverage with 4 weeks (20 days) holidays; and that 50% of the salary be paid by each municipality.
CARRIED.

K. Walker's 283/2023 Fritzler:
2024 Salary That we hereby accept the Administration Committee's recommendation that Kelly Walker's 2024 salary be increased 4.5% due to cost of living increase; therefore the RM of Last Mountain Valley No. 250's share is set at \$63,780 with 5 weeks paid vacation leave plus all benefits offered by SUMA and SARM including SARM family health and dental benefits.
CARRIED.



Correspondence 284/2023 Dabrowski:

That the following correspondence and reports as introduced by the Administrator be filed:

1. Operator Maps
2. Christmas Greetings – 20/20 Geomatics
3. ConX Wireless

CARRIED.

Accounts Payable

285/2023 Erhardt:

That the accounts as listed on the List of Accounts for Approval as attached hereto and forming part of these minutes be now approved and paid.

CARRIED.

Adjourn

286/2023 Hanmer:

That this meeting of Council be adjourned and that the next meeting be held Thursday January 18, 2024 at 8:30 a.m.

CARRIED.

Time: 3:45 p.m.



Reeve



Administrator


