

**R. M. OF LAST MOUNTAIN VALLEY NO. 250**

**January 13, 2022**

**Regular Council Meeting held in the Council Chambers  
of the Municipal Administration Office in Govan, Saskatchewan**

Present: Reeve: Allan Magel

Councillors: Ken Hagan, Dallas Erhardt, Shawn Flavel  
Merv Danbrook, Don Dabrowski

Administrator: Kelly Walker

Absent: Councillor: Ron Hanmer

All members attended in the Council Chambers while practicing safe social distancing requirements.

A quorum being present, Reeve Magel called the meeting to order at 8:30 a.m. by opening with Treaty 4 land acknowledgement.

Annual Public Disclosure Statements were signed and submitted by all members of council.

All members of council reviewed the agenda for potential items of conflict.

Clinton Schira joined the meeting from 8:30 – 8:50 a.m. to discuss road conditions and maintenance projects.

*Minutes* 1/2022 Hagan:  
That the minutes of the regular meeting of Council held December 9,  
2021 be approved as read. CARRIED.

*Financial Statement* 2/2022 Erhardt:  
That the Statement of Financial Activities for the month ending December  
31, 2021 be accepted as presented and subsequently filed. CARRIED.

*Bank Reconciliation* 3/2022 Danbrook:  
That the Bank Reconciliation for the month ending December 31, 2021 be  
accepted as presented and subsequently filed. CARRIED.

*Unpaid Tax List* 4/2022 Dabrowski:  
That the list of unpaid taxes as of December 31, 2021 be accepted as  
presented and subsequently filed. CARRIED.



*Deputy Reeve* 5/2022 Flavel:

That we hereby appoint Merv Danbrook to be Deputy Reeve for the period January 1 through December 31, 2022.

CARRIED.

*Signing Authority* 6/2022 Erhardt:

That Reeve Allan Magel, or in his absence Deputy Reeve Merv Danbrook and Administrator Kelly Walker or in her absence Administrator Assistant Kristin Cook, be hereby appointed and empowered to sign cheques, agreements, contracts, promissory notes and other documents authorized by Council, on behalf of the municipality.

CARRIED.

*Regular Meetings* 7/2022 Dabrowski:

That the regular meetings of Council of the R.M. of Last Mountain Valley No. 250 be held on the second Thursday of each month in the Council Chambers in the Municipal Office in Govan, Saskatchewan, and that these meetings be called to order at 8:30 a.m. during the months of January, February, March and April; at 8:00 a.m. during the months of May, June, July, August, September and October, and at 8:30 a.m. during the months of November and December.

CARRIED.

*2022 Council Remuneration* 8/2022 Hagan:

That the following be established as remuneration for members of Council for 2022:

Reeve Council.....	\$200 per meeting
Council Meetings.....	\$175 per meeting
Committee Meetings.....	\$100 per meeting
Convention Indemnity.....	\$175 per day
Supervision.....	\$125 per half day
Reeve Supervision of Office.....	\$125 per day
Mileage.....	\$0.55 per kilometer
Meals reimbursed.....	upon presentation of receipt
Cell phone allowance.....	\$40 per month

CARRIED.

*Committee Member Remuneration* 9/2022 Danbrook:

That all committee members, who are not also members of the Council of the R.M. of Last Mountain Valley No.250 receive \$100 per meeting and \$0.55 per kilometer as remuneration for 2022.

CARRIED.



Committees  
Of Council

10/2022 Dabrowski:

That the following committee appointments be made for 2022:

1. Administration and Public Works Committee –  
Allan Magel, Ken Hagan, and Merv Danbrook
2. Administrator Review Committee - Allan Magel
3. Equipment and Maintenance Committee –  
Merv Danbrook and Shawn Flavel
4. Road Committee - Shawn Flavel and Ron Hanmer
5. Fire Ranger (pursuant to *The Prairie and Forest Fires Act*) –  
Each councillor for his own division
6. Weed Inspector/Dutch Elm Disease Officer -  
Each councillor for his own division
7. Intermunicipal Fire Committee –  
Allan Magel, Shawn Flavel and Merv Danbrook
8. Zoning Appeals Board (pursuant to section 13 of The Zoning Bylaw) -  
Entire council
9. EMO Coordinator – Allan Magel
10. EMO Deputy Coordinator – Ken Hagan
11. Emergency Measures Organization Committee - Entire Council
12. Last Mountain Regional Park Board –  
Merv Danbrook & Dallas Erhardt
13. Saskatchewan Parks and Recreation Association - Merv Danbrook
14. Govan Recreation Board - Merv Danbrook
15. Govan First Responders Organization – Don Dabrowski
16. Last Mountain Pioneer Home Foundation Board –  
Ken Hagan, alternate Don Dabrowski
17. Nokomis Health Centre Foundation Board –  
Don Dabrowski, alternate Ken Hagan
18. Parkland Regional & Govan Library Board – Kathryn Markus
19. Govan Gym Committee – Merv Danbrook
21. Last Mountain Landfill – Allan Magel, Ken Hagan
22. Nokomis Community Health Council – Paula Erhardt
23. Regional Lagoon – Allan Magel
24. APAS - Don Dabrowski
25. Strasbourg & District Health Clinic – Allan Magel

CARRIED.

Reeve Chair  
Of Committees

11/2022 Erhardt:

That the Reeve be the Chair of all Committee meetings.

CARRIED.



*Pounds and* 12/2022 Hagan:

*Pound Keepers* That the following be established as the pounds and pound keepers for the R.M. of Last Mountain Valley No. 250 for 2022, pursuant to section 8 of *The Stray Animals Act*:

- 1) Divisions 1,2 - Greg Hill (SE 08-25-21 W2)
- 2) Division 2 – Darren Bender (SE 04-25-22 W2)
- 3) Division 3 – Dwayne Brown (SW 10-25-23 W2)
- 4) Division 4 - Shawn Smith (SW 13-27-21W2)  
or John Welch (NW 34-26-21 W2)
- 5) Divisions 5 – Chase and Ty Holbrook (SW 23-26-22 W2)
- 6) Division 6 - Malcolm Campbell (NE 22-27-23 W2)  
or Greg Hill (NW 03-27-23 W2)

And further that if the above pounds and/or poundkeepers are not available or facilities are not suitable for the livestock impounded then the alternate pounds will be located at:

- 7) All Divisions – Heartland Livestock, Moose Jaw, SK
- 8) All Divisions – JGL Livestock, Moose Jaw, SK

CARRIED.

*Enforcement* 13/2022 Erhardt:

*Officer* That the Administrator be appointed the Enforcement Officer for the *Stray Animals Act* for the R.M. of Last Mountain Valley No. 250.

CARRIED.

*Pest Control* 14/2022 Danbrook:

*Officer* That we appoint Tom Schmidt to be our Pest Control Officer for 2022 at a contracted cost of \$32 plus GST per farm site inspection.

CARRIED.

*Weed* 15/2022 Flavel:

*Inspectors* That we appoint each Councillor to be the weed inspector for their own division for 2022.

CARRIED.

*Assessment &* 16/2022 Hagan:

*Development* That we approve payment of \$250 plus GST for retainer fees to Western  
*Appeals Board* Municipal Consulting for 2022 Board of Revision and Development Appeals Board services.

CARRIED.

*SARM* 17/2022 Hagan:

*Membership* That the R.M. of Last Mountain Valley No. 250 renew its SARM membership in the amount of \$2,630.42 for the 2022 year.

CARRIED.



*2022 Fidelity Bond*      18/2022 Danbrook:  
That upon presentation by the Administrator of the fidelity bond at the coverage of \$100,000.00, securities, titles and agreements, the same be accepted as in order for 2022 and premium of \$238.50 be paid.  
CARRIED.

*2022 Liability & Extended Liability Ins.*      19/2022 Dabrowski:  
That the R. M. of Last Mountain Valley No. 250 renew its liability insurance coverage in the amount of \$2,028.71 and excess liability coverage in the amount of \$978.38 through SARM for 2022.  
CARRIED.

*SARM, LTD & STD Benefits Renewal*      20/2022 Flavel:  
That the R.M. of Last Mountain Valley No. 250 renew its SARM Benefits and Group Life Insurance for 2022, and that the RM continue to pay the full cost of coverage for employees for 2022.  
CARRIED.

*2022 Health and Dental Benefits*      21/2022 Hagan:  
That SARM Health and Dental benefits coverage (Health Level 5, Dental Level 5) be renewed at family coverage for all full time employees, and single coverage for seasonal employees; and that it be provided for members of the Council of the R. M. of Last Mountain Valley No. 250 as single coverage; and if any member of Council wishes to obtain family coverage under the SARM Health and Dental benefits program, it will be that person's responsibility to pay the additional premium for the family coverage.  
CARRIED.

*2022 Custom Rates*      22/2022 Dabrowski:  
That the following custom rates be set for 2022:  
Patrol (including operator):  
    Minimum 1 hr charge; ½ hr increments thereafter  
    Ratepayers..... \$150 per hour  
    Non-ratepayers..... \$200 per hour  
Mower and Tractor (including operator):  
    Ratepayers..... \$125 per hour  
    Non-ratepayers..... \$150 per hour  
Tree Planter:  
    Ratepayers..... No charge  
Packer:  
    .....\$300 per day  
Calcium Spreader:  
    .....\$50 per day

CARRIED.



2022  
Maintenance  
Grants

23/2022 Danbrook:  
That the following groups be granted \$500 each for the purpose of facility maintenance for 2022:  
Duval Cemetery  
Govan Cemetery  
Govan Gym Committee  
Duval Hall

CARRIED.

2022  
Recreation  
Grants

24/2022 Flavel:  
That the following recreation facilities be granted \$500 each for recreation purposes in 2022:  
Govan Skating Rink  
Duval Rink  
Strasbourg Recreation Centre  
Govan Gym Committee  
Duval Hall

CARRIED.

LMRP  
Grant

25/2022 Hagan:  
That we hereby approve payment of \$4,307.49 to the Last Mountain Regional Park for recreation purposes in 2022 per Bylaw 305/2017.

CARRIED.

Recycling  
Grant

26/2022 Erhardt:  
That we grant the Town of Govan \$3,000 for the purpose of recycling in 2022.

CARRIED.

Population  
Allocations

27/2022 Dabrowski:  
That the following population allocations be made for the purpose of applying for the SK Lotteries Grant:  
Village of Duval – 137.5  
Town of Govan – 137.5

CARRIED.

2022 RMAA  
Membership

28/2022 Danbrook:  
That Council approves payment of the Administrator's 2022 RMAA membership in the amount of \$425.

CARRIED.

Loraas Disposal  
Collection Site

29/2022 Flavel:  
That we approve payment of \$200 to the St. Paul Lutheran Church at Duval for compensation of the Loraas Disposal Waste Collection site being located on their property for 2022.

CARRIED.

*SGI* 30/2022 Erhardt:  
*Auto Policy* That we approve payment to SGI \$511.98 for the Commercial Auto Pak renewal for 2022.

CARRIED.

*Munisoft* 31/2022 Erhardt:  
*Maintenance* That we approve payment to Munisoft for the 2022 equipment maintenance of \$704.85 and software maintenance of \$5,103.23.

CARRIED.

*Fire* 32/2022 Hagan:  
*Dispatch Fee* That we approve payment to "Saskatchewan Public Safety" \$433.13 for the 2022 fire dispatch service fees.

CARRIED.

*Revenue* 33/2022 Hagan:  
*Sharing* That Council of the Rural Municipality of Last Mountain Valley #250 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

*Office* 34/2022 Dabrowski:  
*Expenses* That we hereby approve payment of \$8,875.19 to the Town of Govan for shared office expenses in 2021.

CARRIED.

*Gravel Haul* 35/2022 Erhardt:  
*Tenders* That we hereby call for Gravel Haul Tenders to be submitted by 4:30 p.m. on Wednesday February 9, 2022 to be opened at the next meeting of council.

CARRIED.

*Building Permit* 36/2022 Dabrowski:  
*22-001* That we approve building permit application 22-001 submitted by Brodie & Bonnie Kempton to place an RTM at 15 Circle Drive, LMRP.

CARRIED.

- Diesel Tank Meter* 37/2022 Erhardt:  
That we hereby approve purchase of a new meter for the diesel tank located at the RM shop.  
CARRIED.
- Recess* 38/2022 Dabrowski:  
That we hereby recess for lunch at 12:15 p.m.  
CARRIED.
- Resume* 39/2022 Dabrowski:  
That we hereby resume the meeting at 1:05 p.m.  
CARRIED.
- Trail Cameras* 40/2022 Hagan:  
That we hereby approve purchase of trail cameras to be used as security at the RM shop in Govan.  
CARRIED.
- JD7600 Greenlight* 41/2022 Flavel:  
That we send the JD7600 tractor to Raymore South Country Equipment for the "Greenlight" service program.  
CARRIED.
- Evolution Training* 42/2022 Danbrook:  
That we contract Evolution Training to come to Govan to instruct grader snowplow training for Mitchell Myers.  
CARRIED.
- Photocopier Purchase* 43/2022 Hagan:  
That we hereby approve purchase of a new Canon DX C3826I photocopier from Success Office Systems at a price of \$5,499 plus taxes to be cost shared 50/50 with the Town of Govan.  
CARRIED.
- Road Grinding Projects* 44/2022 Dabrowski:  
That we contract Resterra Land and Road Reclamation to grind/mulch 3 miles of road in 2022 – 2 miles on the Cymric Road and 1 mile on the Midway Road.  
CARRIED.
- Sunset Acres Inquiry* 45/2022 Flavel:  
That we reply to Global Shelters Developments that based on the information provided and short notice to review the information we do not anticipate approval of the discretionary use application for a campground as described.  
CARRIED.





*Road Closure Inquiry* 46/2022 Dabrowski:  
That we reply to Michele Cruise-Pratchler's inquiry regarding the temporary road closure of municipal road allowance located between SE 28 and NE 21 – 27 – 23 W2 and inform her that the authority is granted in subsection 14.1 of *The Municipalities Act* and not subsection 14.2 as she indicated in her correspondence; and further that the municipality was not required to receive approval from the Ministry of Highways.

CARRIED.

*Correspondence* 47/2022 Hagan:  
That the following correspondence and reports as introduced by the Administrator be filed:

1. Operator timesheet
2. SARM – Division 5 election & nomination
3. Ag Health & Safety Network

CARRIED.

*Accounts Payable* 48/2022 Flavel:  
That the accounts as listed on the List of Accounts for Approval as attached hereto and forming part of these minutes be now approved and paid.

CARRIED.

*Adjourn* 49/2022 Danbrook:  
That this meeting of Council be adjourned and that the next meeting be held Thursday February 10, 2022 at 8:30 a.m.

CARRIED.  
Time: 4:25 p.m.



Reeve                                 Allan Nagel                                

Administrator                                 Henniker