

**R. M. OF LAST MOUNTAIN VALLEY NO. 250**  
**January 20, 2023**  
**Regular Council Meeting held in the Council Chambers**  
**of the Municipal Administration Office in Govan, Saskatchewan**

Present:                    Reeve:                    Allan Magel

Councillors:            Ken Hagan, Dallas Erhardt, Shawn Flavel  
                                  Ron Hanmer, Baine Fritzler, Don Dabrowski

Administrator: Kelly Walker

Don Dabrowski joined via telephone, all other members attended in the Council Chambers.

A quorum being present, Reeve Magel called the meeting to order at 8:30 a.m. by opening with Treaty 4 land acknowledgement.

All members of council reviewed the agenda for potential items of conflict.

*Minutes*                    1/2023 Hagan:  
                                  That the minutes of the regular meeting of Council held December 8, 2022 be approved as read.

CARRIED.

*Financial Statement*    2/2023 Erhardt:  
                                  That the Statement of Financial Activities for the month ending December 31, 2022 be accepted as presented and subsequently filed.

CARRIED.

*Bank Reconciliations*    3/2023 Hanmer:  
                                  That the Bank Reconciliation for the month ending December 31, 2022 be accepted as presented and subsequently filed.

CARRIED.

*Unpaid Tax List*            4/2023 Hagan:  
                                  That the list of unpaid taxes as of December 31, 2022 be accepted as presented and subsequently filed.

CARRIED.

*GIC Purchase*                5/2023 Hanmer:  
                                  That due to the \$150,000 GIC being locked in for a full 1-year term, that we hereby approve the decision to leave it in place and purchase another \$100,000 GIC locked in for 1 year at a rate of 4.95%.

CARRIED.

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- Pounds and Pound Keepers* 6/2023 Hagan:  
That the following be established as the pounds and pound keepers for all divisions in the R.M. of Last Mountain Valley No. 250 for 2023, pursuant to section 8 of *The Stray Animals Act*:
- 1) Heartland Livestock, Moose Jaw, SK
  - 2) JGL Livestock, Moose Jaw, SK
- CARRIED.
- Enforcement Officer* 7/2023 Hanmer:  
That the Administrator be appointed the Enforcement Officer for the *Stray Animals Act* for the R.M. of Last Mountain Valley No. 250.
- CARRIED.
- Pest Control Officer* 8/2023 Fritzler:  
That we appoint Tom Schmidt to be our Pest Control Officer for 2023 at a contracted cost of \$32 plus GST per farm site inspection.
- CARRIED.
- Weed Inspectors* 9/2023 Fritzler:  
That we appoint each Councillor to be the weed inspector for their own division for 2023.
- CARRIED.
- Board of Revision* 10/2023 Flavel:  
That we appoint Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Fee Schedule with any three of the following to serve as members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans
- CARRIED.
- Board of Revision Secretary* 11/2023 Erhardt:  
That we appoint Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule; and further if Kristen Tokaryk is unable to perform secretarial functions she may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
- CARRIED.

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*Development* 12/2023 Hagan:

*Appeals Board* That we appoint Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Fee Schedule with any three of the following to serve as members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

CARRIED.

*Development* 13/2023 Dabrowski:

*Appeals Board Secretary* That we appoint Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule; and further if Claudette McGuire is unable to perform secretarial functions she may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

*SARM* 14/2023 Hanmer:

*Membership* That the R.M. of Last Mountain Valley No. 250 renew its SARM membership in the amount of \$2,975.96 for the 2023 year.

CARRIED.

*2023 Fidelity* 15/2023 Flavel:

*Bond* That upon presentation by the Administrator of the fidelity bond at the coverage of \$100,000.00, securities, titles and agreements, the same be accepted as in order for 2023 and premium of \$238.50 be paid.

CARRIED.

*2023 Liability* 16/2023 Erhardt:

*& Extended Liability Ins.* That the R. M. of Last Mountain Valley No. 250 renew its liability insurance coverage in the amount of \$2,248.71 and excess liability coverage in the amount of \$1,088.62 through SARM for 2023.

CARRIED.

*SARM, LTD &* 17/2023 Hagan:

*STD Benefits Renewal* That the R.M. of Last Mountain Valley No. 250 renew its SARM Benefits and Group Life Insurance for 2023, and that the RM continue to pay the full cost of coverage for employees for 2023.

CARRIED.

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*2023 SARM* 18/2023 Dabrowski:  
*PSIP Insurance* That we hereby approve payment of the 2023 SARM PSIP Insurance premium of \$5,109.53.

CARRIED.

*Munisoft* 19/2023 Erhardt:  
*Maintenance* That we approve payment to Munisoft for the 2023 equipment maintenance of \$842.49 and software maintenance of \$5,597.73.

CARRIED.

*Fire* 20/2023 Fritzier:  
*Dispatch Fee* That we approve payment to "Saskatchewan Public Safety" \$622.91 for the 2023 fire dispatch service fees.

CARRIED.

*2023 Custom* 21/2023 Hagan:  
*Rates* That the following custom rates be set for 2023:

Grader (including operator, excluding snow removal):  
Minimum 1 hr charge; ½ hr increments thereafter  
Ratepayers..... \$150 per hour  
Non-ratepayers..... \$200 per hour  
Mower and Tractor (including operator):  
Ratepayers..... \$125 per hour  
Non-ratepayers..... \$150 per hour  
Tree Planter:  
Ratepayers..... No charge  
Packer: .....\$300 per day  
Calcium Spreader: .....\$50 per day

CARRIED.

*2023* 22/2023 Erhardt:  
*Maintenance* That the following groups be granted \$500 each for the purpose of facility  
*Grants* maintenance for 2023:

Duval Cemetery  
Govan Cemetery  
Govan Gym Committee  
Duval Hall

CARRIED.

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- 2023  
*Recreation Grants* 23/2023 Hanmer:  
That the following recreation facilities be granted \$500 each for recreation purposes in 2023:
- Govan Skating Rink  
Duval Rink  
Strasbourg Recreation Centre  
Govan Gym Committee  
Duval Hall
- CARRIED.
- Recycling Grant* 24/2023 Hanmer:  
That we grant the Town of Govan \$3,000 for the purpose of recycling in 2023.
- CARRIED.
- Population Allocations* 25/2023 Dabrowski:  
That the following population allocations be made for the purpose of applying for the SK Lotteries Grant:  
Village of Duval – 169.5  
Town of Govan – 169.5
- CARRIED.
- 2023 RMAA  
*Membership* 26/2023 Hagan:  
That Council approves payment of the Administrator's 2023 RMAA membership in the amount of \$425.
- CARRIED.
- Loraas Disposal Collection Site* 27/2023 Hanmer:  
That we approve payment of \$200 to the St. Paul Lutheran Church at Duval for compensation of the Loraas Disposal Waste Collection site being located on their property for 2023.
- CARRIED.
- SGI Auto Policy* 28/2023 Erhardt:  
That we approve payment to SGI \$680.52 for the Commercial Auto Pak renewal for 2023.
- CARRIED.

*Division* 29/2023 Hanmer:  
*Boundary* That we hereby approve the “Division Boundary Review Policy” as attached hereto and forming part of these minutes.  
CARRIED.

*Office* 30/2023 Hagan:  
*Expenses* That we hereby approve payment of \$8,667.96 to the Town of Govan for shared office expenses in 2022.  
CARRIED.

*Recess* 31/2023 Hanmer:  
That we hereby recess for lunch at 11:55 a.m.  
CARRIED.

*Resume* 32/2023 Hanmer:  
That we hereby resume the meeting at 1:00 p.m.  
CARRIED.

Mitchell Myers joined the meeting from 1:00 – 1:40 p.m. to discuss maintenance projects.

*Computer* 33/2023 Erhardt:  
*Quote* That we hereby approve the quote to replace both computer workstations and the office laptop submitted by Munisoft at a cost of \$4,949 to be cost shared 50/50 with the Town of Govan.  
CARRIED.

*Carpet* 34/2023 Hagan:  
*Purchase* That we approve the purchase of new carpet runners from Watrous Cleaners at a cost of \$555 plus taxes.  
CARRIED.

*Clubroot* 35/2023 Fritzler:  
*Survey* That we hereby appoint the following Plant Health Officers from SARM as Pest Control Officers for the purpose of Clubroot for 2023:  
Tayo Adegeye, Joanne Kwasnicki, Betty Johnson,  
Katey Makohoniuk, Chelsea Neuberger, and Colleen Fennig.  
CARRIED.

*Building* 36/2023 Dabrowski:  
*Officials* That we appoint Licensed Building Officials employed by Professional Building Inspections Inc. as listed on the “Certificate of Appointment” attached to these minutes to act on behalf of the RM of Last Mountain Valley No. 250 under the authority of subsections 16(2) and 16(3) of the

Construction Codes Act.

CARRIED.

*Administration* 37/2023 Hanmer:  
*Workshop* That the Administrator be authorized to attend the Enhanced Municipal Administration Spring Workshop to be held March 23, 2023 in Prince Albert.

CARRIED.

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*Correspondence* 38/2023 Hanmer:  
That the following correspondence and reports as introduced by the Administrator be filed:

1. Parkland Regional Library
2. RDARM Surveys

CARRIED.

*Accounts* 39/2023 Flavel:  
*Payable* That the accounts as listed on the List of Accounts for Approval as attached hereto and forming part of these minutes be now approved and paid.

CARRIED.

*Adjourn* 40/2023 Hanmer:  
That this meeting of Council be adjourned and that the next meeting be held Thursday February 9, 2023 at 8:30 a.m.

CARRIED.  
Time: 2:50 p.m.

Reeve \_\_\_\_\_

Administrator \_\_\_\_\_