

**R. M. OF LAST MOUNTAIN VALLEY NO. 250
November 20, 2025**

**Regular Council Meeting held in the Council Chambers
of the Municipal Administration Office in Govan, Saskatchewan**

Present: Reeve: Scott Mitchell
Councillors: Davin Petersen, Dallas Erhardt, Chris Lutz
Baine Fritzler, Ron Hanmer, Don Dabrowski
Administrator: Kelly Walker

A quorum being present, Reeve Mitchell called the meeting to order at 8:30 a.m.

Annual Public Disclosure Statements were filed by all members of Council.

All members of council reviewed the agenda for potential items of conflict.

Clinton Schira joined the meeting from 8:30 to 9:10 a.m. to discuss maintenance projects with Council.

Minutes 188/2025 Lutz:
That the minutes of the regular meeting of Council held October 24, 2025 be approved as read. CARRIED.

Financial Statement 189/2025 Erhardt:
That the Statement of Financial Activities for the month ending October 31, 2025 be accepted as presented and subsequently filed. CARRIED.

Bank Reconciliations 190/2025 Petersen:
That the Bank Reconciliations for the month ending October 31, 2025 be accepted as presented and subsequently filed. CARRIED.

Dwayne Brown and John Welch joined the meeting from 9:35 – 10:16 a.m. to discuss temporary road closures within the municipality. They excused themselves from the remainder of the meeting.

Dave Bonokoski from Brandt Tractor joined the meeting from 11:00 – 11:40 a.m.

- Recess for Lunch* 191/2025 Hanmer:
That this council meeting be recessed for lunch at 11:40 a.m. CARRIED.
- Reconvene Meeting* 192/2025 Hanmer:
That this council meeting be reconvened at 12:45 p.m. CARRIED.
- Gravel Haul Tenders* 193/2025 Erhardt:
That the decision on awarding gravel tenders be tabled and deferred to the next regular meeting of Council. CARRIED.
- Seasonal Layoff* 194/2025 Petersen:
That Trevor Knaus be laid off effective immediately and that wages and benefits shall continue to be paid through December 31, 2025. CARRIED.
- Temporary Road Closure* 195/2025 Fritzler:
That Council hereby temporarily close the road allowance located between Sections 08 and 09 – 25 – 23 – W2 effective immediately through March 31, 2026 to permit fencing for winter grazing as requested by Dwayne Brown; and further that we require a gate be constructed on the road allowance as well as it be properly signed. CARRIED.
- Temporary Road Closure* 196/2025 Fritzler:
That Council hereby temporarily close the road allowance located between Sections 11 & 12 and 1 & 2 – 27 – 21 – W2 effective immediately through March 31, 2026 to permit fencing for winter grazing as requested by John Welch; and further that we require written permission from adjacent landowners as well as a gate be constructed on the road allowance and be properly signed. CARRIED.
- Grader Attachments* 197/2025 Erhardt:
That Council authorizes the purchase and installation of snow removal attachments from Capital “I” Industries for the graders at a cost of \$57,700. CARRIED.
- Legion Wreath* 198/2025 Fritzler:
That Council donates \$55 to the Nokomis Legion for a memorial wreath to be laid at the Remembrance Day Ceremony on behalf of the RM of Last Mountain Valley No. 250. CARRIED.

Revenue Sharing 199/2025 Lutz:
That the Council of the RM of Last Mountain Valley No. 250 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

Subdivision 200/2025 Fritzler:
24-26-22-2 That Council reply to Community Planning regarding the subdivision of
K-Shan Agro NW 24 -26-22 W2M for K-Shan Agro Ltd. be that the municipality has no concerns at this time as this application complies with Zoning Bylaw 219/2001 Section 5 and will not require a service agreement.

CARRIED.

PBI 201/2025 Petersen:
Appointment That Professional Building Inspections Inc. have been appointed as Licensed Building Officials by the Council of the RM of Last Mountain Valley No. 250 under the authority of subsections 16(2) and 16(3) of the Construction Codes Act as per the attached "Certificate of Appointment"; including the following Licensed Building Official:

Nathan Brodner	Class 1 Licensed Building Official	BOL880
	Saskatchewan	

CARRIED.

SARM Benefits 202/2025 Hanmer:
H&D Benefits That the R.M. of Last Mountain Valley No. 250 renew its SARM Benefits
Renewal and Group Life Insurance for 2025, including the Health and Dental benefits coverage (Health Level 5, Dental Level 5) through Blue Cross with family coverage for all employees; and that it be provided for members of the Council of the R. M. of Last Mountain Valley No. 250 as single coverage; and if any member of Council wishes to obtain family coverage under the SARM Health and Dental benefits program, it will be that person's responsibility to pay the additional premium for family coverage.

CARRIED.

2026 Liability & Excess Liability Ins. 203/2025 Lutz:
That the R. M. of Last Mountain Valley No. 250 renew its liability insurance coverage of \$3 million and the excess liability coverage of \$5 million through SARM for 2026.

CARRIED.

SARM PSIP Renewal 204/2025 Petersen:
That Council hereby renew the SARM Property Self Insurance Plan for 2026.

CARRIED.

2026 Fidelity Bond 205/2025 Fritzler:
That upon presentation by the Administrator of the fidelity bond at the coverage of \$100,000.00, securities, titles and agreements, the same be accepted as in order for 2026 and hereby renewed.

CARRIED.

Board of Revision 206/2025 Dabrowski:
That the RM of Last Mountain Valley No. 250 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Fee Schedule as attached to these minutes, with any three of the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

CARRIED.

Board of Revision Secretary 207/2025 Fritzler:
That the RM of Last Mountain Valley No. 250 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule as attached to these minutes; and further if Nicolle Hoskins is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting Ltd. may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

Development 208/2025 Hanmer:
Appeals That the RM of Last Mountain Valley No. 250 appoints Western Municipal
Board Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Fee Schedule as attached to these minutes, with any three of the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

CARRIED.

Development 209/2025 Lutz:
Appeals That the RM of Last Mountain Valley No. 250 appoints Claudette McGuire
Secretary with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule as attached to these minutes; and further if Nicolle Hoskins is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting Ltd. may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

RDARM 210/2025 Erhardt:
Membership That Council approves payment of \$250 to the Regina District Association of Rural Municipalities for the 2026 membership fee, and \$495 for registration fees for the 2026 Convention.

CARRIED.

Correspondence 211/2025 Hanmer:
That the following correspondence and reports as introduced by the Administrator be filed:
1. Operator timesheets & maps
2. SAMA – Service Fee Update 2026

CARRIED.

Accounts Payable 212/2025 Dabrowski:
That the accounts as listed on the List of Accounts for Approval as attached hereto and forming part of these minutes be now approved and paid.
CARRIED.

Adjourn 213/2025 Fritzler:
That this meeting of Council be adjourned and that the next meeting be held Thursday December 18, 2025 at 8:30 a.m.
CARRIED.
Time: 3:38 p.m.

Reeve _____

Administrator _____