

**R. M. OF LAST MOUNTAIN VALLEY NO. 250
December 18, 2025**

**Regular Council Meeting held in the Council Chambers
of the Municipal Administration Office in Govan, Saskatchewan**

Present: Reeve: Scott Mitchell
Councillors: Davin Petersen, Chris Lutz
Baine Fritzler, Ron Hanmer, Don Dabrowski
Administrator: Kelly Walker
Absent: Councillor: Dallas Erhardt

A quorum being present, Reeve Mitchell called the meeting to order at 9:30 a.m.

All members of council reviewed the agenda for potential items of conflict.

Minutes 221/2025 Lutz:
That the minutes of the regular meeting of Council held November 20,
2025 be approved as read. CARRIED.

*Budget Mtg
Minutes* 222/2025 Fritzler:
That the minutes of the special capital budget meeting of Council held
December 4, 2025 be approved as read. CARRIED.

*Administration
Minutes* 223/2025 Hanmer:
That the minutes of the Joint Municipal Administration Committee meeting
held December 4, 2025 be approved as read. CARRIED.

*Fire
Minutes* 224/2025 Petersen:
That the minutes of the Intermunicipal Fire Committee meeting held
December 15, 2025 be approved as read. CARRIED.

*Financial
Statement* 225/2025 Lutz:
That the Statement of Financial Activities for the month ending November
30, 2025 be accepted as presented and subsequently filed. CARRIED.

*Bank
Reconciliations* 226/2025 Hanmer:
That the Bank Reconciliations for the month ending November 30, 2025
be accepted as presented and subsequently filed. CARRIED.

- LMEDA Participation* 227/2025 Fritzler:
That this council discontinue participation in the Last Mountain Economic Development Alliance (LMEDA).
CARRIED.
- Gravel Haul Tenders* 228/2025 Petersen:
That Council hereby accept the gravel haul tender submitted by Big Rock Trucking Ltd. as follows:
Loading \$0.90/yd
Hauling \$3.75/yd first 5 miles; \$0.45/yd/mile
CARRIED.
- 2026 Gravel Supply* 229/2025 Hanmer:
That Council purchase 5,000 yards of crushed road gravel from Big Rock Trucking Ltd. at a cost of \$24.80/yard to the east side of the RM 250 boundary, and then \$0.45/yard/mile within the municipality.
CARRIED.
- TSS Grant Approval* 230/2025 Lutz:
That Council formally accepts the TSS Grant approval and funding to a maximum amount of \$65,445 representing 75% of the total approved expenses; and that Council authorizes the Administrator to sign any required documents and carry out all actions needed to receive and manage the grant.
CARRIED.
- TSS Grant Planners* 231/2025 Dabrowski:
That Council accept the proposal submitted by Northbound Planning in the amount of \$45,000 to prepare an Official Community Plan and Zoning Bylaws for the RM of Last Mountain Valley No. 250, the Town of Govan, and the Village of Duval.
CARRIED.
- Capital Budget* 232/2025 Fritzler:
That the proposed five year Capital Budget be accepted and attached to these minutes.
CARRIED.
- Schira & Myers Hours* 233/2025 Hanmer:
That Council authorizes the Administrator to pay Clinton Schira for 151.5 extra hours and Mitchell Myers for 146 extra hours worked in 2025.
CARRIED.

Kelly Walker left the meeting from 11:45 – 12:00 p.m. while the Council went to an “in-camera session” to discuss Administration employees 2026 salaries.

Ron Hanmer declared a conflict of interest left the meeting from 11:55 – 12:00 p.m. while Council discussed the Administrative Assistant’s 2026 salary.

K. Walker’s 234/2025 Dabrowski:
2026 Salary That we hereby accept the Administration Committee’s recommendation that the RM of Last Mountain Valley No. 250’s share of Kelly Walker’s 2026 salary be set at \$77,334 per year with 6 weeks paid vacation leave plus all benefits offered by SUMA and SARM including SARM family health and dental benefits.

CARRIED.

J. Wilker 235/2025 Petersen:
2026 Salary That the Administration Committee recommends that Jayda Hanmer’s 2026 salary be set at \$25 per hour plus all benefits offered by SARM including family health and dental coverage with 3 weeks (15 days) holidays; and that 50% of the salary be paid by each municipality.

CARRIED.

C. Schira 236/2025 Fritzler:
2026 Salary That Clinton Schira’s 2026 salary be set at a rate of \$37.38 per hour based on 2,080 hours per year plus all benefits offered by SARM including family health and dental coverage.

CARRIED.

M. Myers 237/2025 Lutz:
2026 Salary That Mitchell Myers 2026 salary be set at a rate of \$34.61 per hour based on 2,080 hours per year plus all benefits offered by SARM including health and dental coverage.

CARRIED.

A.Schultz 238/2025 Petersen:
2026 Salary That Allan Schultz’s 2026 salary be set at a rate of \$30 per hour.

CARRIED.

2026 SGI 239/2025 Fritzler:
Auto Policy That the Administrator be authorized to renew the 2026 SGI Auto Policy.

CARRIED.

Subdivision 240/2025 Dabrowski:
17-26-23-2 That our reply to Community Planning regarding the subdivision of Parcel
Mortenson A, Plan No. 101313795, NW & SW 17 -26-23 W2M for Donald and Carolyn
Mortenson be that the municipality has no concerns at this time as this
application complies with Zoning Bylaw 219/2001 Section 5 and will not
require a service agreement.

CARRIED.

Uncollectible 241/2025 Petersen:
AR Invoice That the Administrator be authorized to write off the uncollectible accounts
receivable invoice 2020-001 in the amount of \$80.

CARRIED.

AB Camp 242/2025 Dabrowski:
Snow Removal That Council hereby approve payment of \$4,100 from the Hamlet of Arlington
Beach to the Arlington Beach Camp & Conference Centre for 2025 snow
removal.

CARRIED.

2025 Fire 243/2025 Hanmer:
Levy That Council hereby approves payment of \$20,000 to the Town of Govan
for the 2025 Fire Levy.

CARRIED.

2025 Library 244/2025 Fritzler:
Maintenance That Council approves payment of \$2,100 to the Govan Library for 2025
maintenance and supplies.

CARRIED.

2025 Library 245/2025 Fritzler:
Rent That Council approves payment of \$4,800 to the Govan Community
Centre for 2025 rental.

CARRIED.

Council 246/2025 Hanmer:
Indemnities That Council Indemnities for the period July 1 – December 31, 2025 be
now approved for payment.

CARRIED.

Committee 247/2025 Dabrowski:
Indemnities That we hereby approve payment of committee indemnities to Kathryn
Markus (Govan Library) for attending meetings and acting on behalf of the
RM of Last Mountain Valley No. 250.

CARRIED.

Correspondence 248/2025 Petersen:

That the following correspondence and reports as introduced by the Administrator be filed:

1. Operator timesheets
2. Flaman's – Quick Response Fire Suppression, Schulte Blades
3. SARM – Plant Health Network Newsletter
4. Evolution Training – New Year's specials

CARRIED.

Accounts 249/2025 Dabrowski:

Payable That the accounts as listed on the List of Accounts for Approval as attached hereto and forming part of these minutes be now approved and paid.

CARRIED.

Adjourn 250/2025 Fritzler:

That this meeting of Council be adjourned and that the next meeting be held Friday January 16, 2026 at 8:30 a.m.

CARRIED.
Time: 1:00 p.m.

Reeve _____

Administrator _____